

## **BUS SAFETY AGREEMENT\*\***

**We acknowledge that we have received, read, and do understand the School Passenger Rules & Regulations issued by the City of Ionia Dial-A-Ride and agree to abide by the same. We understand that riding the Dial-A-Ride transit bus is a privilege which can be denied. We agree and understand that our children's safety on the bus is extremely important and we will cooperate with the Ionia Dial-A-Ride system to see that the highest degree of safety is maintained at all times.**

### **Signatures Required**

**Parent(s)** \_\_\_\_\_

**Guardian(s)**\_\_\_\_\_

**Student(s)** \_\_\_\_\_

**Date** \_\_\_\_\_

**\*\* MUST BE RETURNED TO THE BUS DRIVER**

## IONIA DIAL-A-RIDE

### School Passenger Rules & Regulations

#### A. RESPONSIBILITIES OF PARENT(S) GUARDIAN

1. Review and discuss the student's responsibilities with your child(ren)
2. Make sure that your child(ren) are ready ten (10) to fifteen (15) minutes prior to the arrival of the bus. Due to unforeseen weather conditions or cancellations, the pickup and drop off times may vary by 10 to 15 minutes.
3. Provide supervision of your child(ren) going to and from the bus as necessary.
4. Teach your child(ren) that the bus driver is the person of authority on the bus and is to be respected.
5. Make sure your child(ren) have their fare or pass in hand as the bus is on a very tight schedule, and delays make everyone late. There is a one (1)
6. minute waiting period. **"It is the policy of Ionia Dial-A-Ride that when students 3<sup>rd</sup> grade and below are dropped, the driver must observe either a parent or guardian to receive the children."**
7. **ATTENTION: IF YOUR CHILD(REN) BOARD THE BUS WITHOUT A FARE THEY WILL NOT BE TRANSPORTED. HE OR SHE WILL BE SENT BACK INTO THEIR HOME, DAY CARE, ETC. REDUCED RATE PUNCH CARDS MAY BE PURCHASED FROM DRIVERS WITH A 24 HOUR NOTICE TO DISPATCH.**
8. In the event of a **"NO SHOW"**, the bus **WILL NOT** return to pick up your child(ren) again until you notify dispatch. (527-4000) that they will definitely be riding.

#### B. RESPONSIBILITIES OF THE STUDENT ON THE BUS

1. Remain seated at all times while the bus is in motion.
2. Do not open windows without the permission of the driver. Do not extend any part of the body out an open window.
3. Refrain from using profane, vulgar, or abusive language. Do not shout at passing person or vehicles.
4. Spitting on, in or out of the bus is prohibited.
5. Eating, drinking, smoking or use of any illegal substance is prohibited on the transit bus.
6. Obscene literature is prohibited on the bus.
7. Littering and throwing anything in or out of the bus is prohibited.
8. Fighting, pushing, and shoving are prohibited on the bus.
9. Follow the instructions of the driver.

### **C. BUS CONDUCT REPORT POLICY**

If a student receives a bus conduct report as the result of misconduct while riding an Ionia Dial-A-Ride vehicle, the following policy will be followed:

1. First bus conduct report – It is the student's responsibility to take the conduct report to his/her parent(s) for their signature. The student must return the signed report to his/her bus driver before they will be allowed to ride the bus again.
2. Second bus conduct report- If a student receives a second bus conduct report during a school year, he/she will be suspended from riding their scheduled bus for (1) school day. It is the responsibility of the student to take the conduct report to his/her parent(s) for their signature. The parent must contact Ionia Dial-A-Ride (616-527-4000) concerning the report before the student may ride the bus again. The report must be signed by the parent and returned to the bus driver before the student may ride the bus again.
3. If a student receives a third (3<sup>rd</sup>) conduct report during the school year, they will automatically be suspended from riding their regular scheduled bus for a five (5) day period. When a third report is issued, Ionia Dial-A-Ride will attempt to contact the parents concerning the report either by phone or by registered letter to arrange a conference concerning the suspension. The report must be signed by the parent and returned to the bus driver before the student may ride the bus again.
4. If a student receives a fourth (4<sup>th</sup>) bus conduct report during a school year, he/she will automatically be suspended from riding the bus until parents are contacted, and a conference is held between Ionia Dial-A-Ride staff and the parents of the suspended student. If it is determined by Ionia Dial-A-Ride officials that the student's misbehavior is of such a severe nature, the student will be suspended for the remainder of the school year.